



DRAFT MEETING MINUTES BOARD OF COMMISSIONERS LONE PINE FIRE DEPARTMENT

Regular Meetings: The third Thursday of each month at 1730 hours. Location of the meeting is specified just below.

MEETING LOCATION: Lone Pine Fire Department Conference Room 130 N Jackson St Lone Pine, CA 93545

Special Meeting April 27th , 2023

1. CALL TO ORDER

Call meeting to order at 1752 hours per Krista Sullivan, second per Rob Deforrest.
Motioned 3-0.

2. ROLL CALL/ESTABLISHED QUORUM

Le Roy Kritz	Member
Krista Sullivan	Member joined meeting via zoom.
Rob Deforrest	Member
Carl Bursell	Chief

3. PUBLIC COMMENTS and PUBLIC FORUM

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item.

Members present Ash Sitter

4. AGENDA ADDITIONS/APPROVAL OF AGENDA

Approve minutes from the regular meeting on March, 2023 (Attachment 1). Motioned by LeRoy Kritz, second per Krista Sullivan, motioned carried 4-0. Moved to next month member of the board not present during March meeting.

5. FINANCIAL REPORT

- Accept and approve current financial report and payment of current invoice Krista Sullivan, second per LeRoy Kritz. 3-0

6. OLD BUSINESS

- 2421 Ended 3 week preposition for flooding
- **Station 1 roof still on contractors list to be done asap**
- **Station 2 repairs – unknown status of time line to be completed. Need to recontact the contractor. Commissioner Brusell had last spoke with contractor.**
 - **Move these sections to next month's meeting in order to have the entire board present.**

7. NEW BUSINESS

- Calls YTD
 - Fire-18
 - EMS-87
- Review station maintenance proposal by Ash Seiter
 - Weatherizing
 - General maintenance
 - New paint
 - Steps to get into compliance
 - Inventory
 - Website
 - AC system
 - Will need another update to include missing items
 - Phase one is correcting any items that have already been approved
 - Everything is listed including material and preliminary costs
 - Labor not included
 - Some items can not be done by fire staff will need to be stent out to a contractor.
 - ✓ Any work over \$5,000
 - More then one hour a month is needed into to bring the fire department into compliance
 - Not including electronic systems (meeting room conference room monitors and speakers)
 - Rob will be reaching out about upgrading meeting room
 - Add to agenda next month for furth review and approval of proposal.
- Web site
 - Steam line plat form

- ADA requirements
- Content creation
- Store or payment methods
- Contact with the media
- Notices
- Initial build
- Will train user
- Training
- Not members of the California District Association
- \$145 for none members per month
- Place on the agenda for next month for review
- Continued prep for potential major flooding in next few months
 - 800 to 1,000 sand bag Lone Pine Sand Trap
 - Over 100 at fire department
- Will provided assistance for those with limitations

8. BOARD MEMBER REPORTS

Receive any reports from present Board Members.

- Krista will be attending EMSAC meeting at end of month.
- Bishop ambulance up and running
 - 2 ALS
- Fire Rescue 1 account set up in process
- Le Roy Kritz submitted resignation to the board effect as of today 04/27/2023

9. NEXT SCHEDULED MEETING/AGENDA ITEMS

May 18th at 1730 hours.

10. ADJOURNMENT

Meeting adjourned at 1832 hours motioned per Le Roy Kriz second per Rob Deforest,
motion carried 3-0.

Ron Bursell, Chairman of the Board
Norma Daughtry, District Secretary