



DRAFT MEETING MINUTES BOARD OF COMMISSIONERS LONE PINE FIRE DEPARTMENT

Regular Meetings: The third Thursday of each month at 1730 hours. Location of the meeting is specified just below.

MEETING LOCATION: Lone Pine Fire Department Conference Room 130 N Jackson St Lone Pine, CA 93545

Special Meeting June 15th , 2023

1. CALL TO ORDER

Call meeting to order at 1735 hours per Doug Manning, second per Rob De Forrest.
Motioned 4-0.

2. ROLL CALL/ESTABLISHED QUORUM

Ron Bursell	Chairman
Doug Manning	Member
Krista Sullivan	Member present via zoom
Rob De Forrest	Member
Carl Bursell	Chief

3. PUBLIC COMMENTS and PUBLIC FORUM

This item is for the public to discuss matters not on the agenda and within the jurisdiction of the District or to discuss the closed executive session item.

- Jennifer, no comments

4. AGENDA ADDITIONS/APPROVAL OF AGENDA

Approve minutes from the regular meeting on May 18th (Attachment 1) motioned by Rob De Forrest second by Krista Sullivan, motioned passed 4-0.

5. FINANCIAL REPORT

- Accept and approve current financial report and payment of current invoices motioned by Krista Sullivan, second by Doug Manning, motion carried 4-0.
- Motion to approve July 2023 financial report per Rob De Forrest second by Krista Sullivan. Motion carried 4-0.
- Motion to approved two large item invoices by Krista Sullivan, second by Doug Manning, motion carried 4-0
 - Santander Bank -\$65,920.53 (annual SCBA payment)
 - Lexipol-\$3,718.30 (Fire Rescue 1)

6. OLD BUSINESS

- Station 1 Roof Repairs
 - Jen was in contact with Chris Verde construction due to a unforeseen impeding events the business was temporarily placed on hold.
 - Supplies should be obtained this week from Buttler.
 - Chris will contact when he can come up to start repairs.
- Table until August 2023 meeting Station 2 completion
 - Krista Sullivan will contact Eric Brice.

7. NEW BUSINESS

- Calls YTD
 - Fire-18
 - EMS-87
 - We are currently down on call volume from the last two years.
- No questions on the budget. Motion to approve budget for FY 2023/2024 per Ron Bursell, second per Rob De Forrest, motion carried 4-0.
- Motion to formally accept resignation from board position from LeRoy Kritz, per Ron Bursell second per Rob De Forrest, motion carried 4-0.
- Post board position availability and collect letters of interest.
- Table until August 2023 meeting the discussion and action on wage increases and possible hourly wage for extended calls.

8. BOARD MEMBER REPORTS

- Retirement plaque with engraving price rage \$80-\$500
 - Rob De Forrest will move forward with purchase

9. NEXT SCHEDULED MEETING/AGENDA ITEMS

No July meeting. Next meeting August 17th, 2023 at 1730 hours.

10. ADJOURNMENT

Meeting adjourned at 1817 hours motioned per Rob De Forrest second per Doug Manning, motion carried 4-0.

Ron Bursell, Chairman of the Board
Norma Daughtry, District Secretary

FINANCIAL REPORT

Total in Deposits- \$7,494.73

Invoices Paid during the period of 05/18/2023-06/15/2023

Payee	AMOUNT	DATE	REASON FOR EXPENDITURE
Dewey Pest Control	06/08/2023	62.00	Pest Control
DWP	05/28/2023	45.12	Power
DWP	06/08/2023	79.81	Power
FASIS	05/22/2023	6,187.00	Phone Lines
Life Assist	06/08/2023	100.49	Medical Supplies
LN Curtis	05/22/2023	14,761.75	Jackets
Lone Pine Communications	05/28/2023	136.98	Internet
MT Investments	05/24/2023	256.79	Cerro Gordo Site Rent
Personnel Concepts	05/30/2023	893.36	CA Compliance
US Bank	06/08/2023	210.01	Copier
WEX Bank	05/24/2023	1,098.87	Mobil Gas Cards
WEX Bank	05/30/2023	85.00	Shell Gas Cards